

# Charging Policy

## Vision

At Holy Trinity we welcome you to an exciting world of learning, discovery and friendship. We are passionate about nurturing every child, helping them to find and develop their own talents and be the best that they possibly can. Children will learn within a Christian community, surrounded by support, kindness, respect and fun; and will leave with fantastic memories to cherish forever.

## Pupil Voice

Trips have to be paid for and the school can't afford to pay for all the trips so the parents should be asked to pay. If the parents can't afford to pay then the cost should be split with the school. Parents should try to pay. If the trip is really important and the parents can't pay then the school should pay most of it and the parents should pay what they can.

Policy drafted by: Penny Cox  
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## Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. However we do ask for voluntary contributions towards the cost of trips and swimming lessons.

### Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents/carers to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent or carer wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school or PTA pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents/carers. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips;
- musical events

### Non-residential and residential visits

A charge will be made for all non-residential activities that take place more than 50% outside school hours, where the child's participation has been agreed by their parents/carers in advance. Residential trips outside school hours: a residential trip is deemed to be taken outside school hours if the number of "missed" school sessions is less than the number of half days taken up by the trip. A charge will be made for the cost of travel and entrance fees, insurance, books, equipment, and any staff engaged specifically for the activity.

### Music tuition

All children study music as part of the normal school curriculum which we do not charge for. However, there is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. A charge is made for these lessons. If parents/guardian are experiencing financial difficulty they are invited to make an appointment with the head teacher. Information about additional music tuition is given at the start of each academic year.

**Swimming**

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity, however we do ask for a voluntary contribution to cover the costs.

**Remission of charges**

Parents who are in receipt of Income Support, Income Based Job Seeker's Allowance, support under part V1 of the Immigration and Asylum Act 1999 and Child Tax Credit, where the parent is not entitled to Working Tax Credit and whose annual income does not exceed £14,155, are eligible to the remission of charges.

Remission will not apply to charges for activities outside school hours.